

Registration Form

ALRAC 2008

PLEASE PRINT PAGES 7 - 9, COMPLETE ALL DETAILS, AND FAX/EMAIL TO USP AS INDICATED BELOW

Step 1: Provide us with your contact details

Title: _____
First Name: _____ Surname: _____
Organisation: _____
Postal Address: _____
City: _____ State: _____ Postcode: _____
Country: _____ Work Phone: _____ Email: _____

Step 2: Choose a conference package option

Full package registration

Includes welcome reception, Melanesian banquet, two days of conference and conference dinner.

Please tick here and circle the relevant currency.

- Early bird rate (until 27 June 2008)
 Standard rate (after 27 June 2008)
 Speakers' concession rate

Vatu	AUD	NZD
Vt 63,000	A\$810	NZ\$950
Vt 70,000	A\$900	NZ\$1055
Vt 58,000	A\$750	NZ\$875

Conference registration only

Includes welcome reception, Melanesian banquet and two days of conference — the conference dinner is not included

Please tick here and circle the relevant currency.

- Early bird rate (until 27 June 2008)
 Standard rate (after 27 June 2008)
 Speakers' concession rate

Vatu	AUD	NZD
Vt 53,000	A\$680	NZ\$800
Vt 60,000	A\$770	NZ\$905
Vt 48,000	A\$620	NZ\$725

SUB-TOTAL (A):

Currency Vatu AUD NZD

Step 3: Accommodation

Delegates are free to stay anywhere in Port Vila. The Vanuatu Tourist Office has information about a wide range of accommodation options (<http://www.vanuatutourism.com>). However, USP has arranged for very favourable rates at the conference venue, Le Lagon Resort. If you wish to stay at Le Lagon you must book your accommodation in two parts:

(I) For accommodation at Le Lagon for the nights of 10, 11, 12 September 2008, your booking must be made directly with USP at the rates below. These rates are the **cost per room**, fully inclusive of buffet breakfast, VAT (12.5%) and tourism levy. If your preferred room category is not available, you will be allocated the next best room category and any difference in price will be refunded to you at the conference. Please note that room availability is limited and we recommend that you make your booking early. No refunds can be made for cancellations made after Friday 8 August 2008.

Room Type	Vatu (per night)	AUD (per night)	NZD (per night)
Lagoon Superior	23,100	\$270	\$315
Garden Superior	20,800	\$240	\$285
Standard	19,100	\$220	\$260

Please indicate the number and type of rooms you require for each night.

Room Type	Number of Nights	Dates	Price per night (See above table)
<input type="checkbox"/> Lagoon Superior	<input type="checkbox"/> 1	<input type="checkbox"/> Wed 10 Sept	_____
<input type="checkbox"/> Garden Superior	<input type="checkbox"/> 2	<input type="checkbox"/> Thurs 11 Sept	
<input type="checkbox"/> Standard	<input type="checkbox"/> 3	<input type="checkbox"/> Fri 12 Sept	

(Insert amount)

(II) For accommodation at Le Lagon for any other nights, whether before or after the block conference booking, your booking must be made directly with the Le Lagon Resort (see contact details listed in the brochure). Please tell them you are attending the ALRAC conference when making this booking.

SUB-TOTAL (B):

Currency Vatu AUD NZD

Step 4: The social program

Welcome Reception (Wed 10 Sept 2008) No additional cost

Although the welcome reception is included in your conference package, it would assist us with catering if you could indicate whether you are likely to attend. You are welcome to bring a guest to this event.

I will be attending the Welcome Reception

I will be bringing a guest. Name: _____

Step 4: The social program (continued)

Conference Dinner

If you have registered for the “Full Package”, the dinner is included. Additional guests are most welcome to attend the Conference Dinner - they do not need to be conference delegates, but there is an additional charge (Vt10,000 : AUD \$130 : NZD \$150 per person).

I will be attending the Conference Dinner

I will be bringing a guest: Name: _____

SUB-TOTAL (C):

Currency Vatu AUD NZD

Step 5: Special requests

It is important that you tell us if you have any special needs or request. Please include any special food requests (such as vegetarian meal) or any food allergies.

Step 6: Check total

A + B + C =

TOTAL:

VT

AUD\$

NZD\$

(all prices include VAT)

Step 7: Payment Options

Payment must be made in Vatu, Australian dollars or New Zealand dollars. Payment can be made in any one of three ways (USP is unable to accept payment by credit card).

- (A) **Local cheque** (in vatu). Vanuatu residents can pay by cheque, denominated in vatu, and made payable to “USP Emalus Campus”. Mail your cheque with your completed registration form.
- (B) **Electronic funds transfer** denominated in vatu, Australian dollars, or New Zealand dollars.
Account name: USP Emalus Campus; Bank: Westpac Banking Corporation; Branch: Port Vila Vanuatu
BSB: 039-033; Account number: 20-002789-73; SWIFT Code: WPAC VUVX.
When making an electronic funds transfer, please ensure that you include the description: “ALRAC2008 (Your Surname)”. This will allow us to identify the payment as coming from you. We strongly recommend that you email/fax a copy of the transfer to the School of Law.
- (C) **International Money Order** (bank draft), denominated in vatu, Australian dollars or New Zealand dollars. Mail your international money order with your completed registration form.

Step 8: Return registration and payment to:

John Maseiras, School of Law, University of the South Pacific, Emalus Campus, PMB 9072, Port Vila, VANUATU
Tel: +678 22748, ext. 126 Fax: +678 27785 Email: maseiras_j@vanuatu.usp.ac.fj