

**PRE-SENTENCE REPORT GENERAL INFORMATION**

- A. Probation Officers must respect all people and work without prejudice and judgement and conduct themselves ethically.
- B. Probation officers must find a balance between their interest and concern for their client and their responsibility to the community through the Probation Order. This balance must be kept for each individual case and Probation Officers should not be too strict in their thinking but must also be able to make difficult decisions when necessary.
- C. A good pre sentencing report has useful background information, analyses all the information collected from interviews and other sources, assesses risk, discusses needs of client, draws conclusions and considers community safety.
- D. All good pre sentencing reports show that clients are managed / supervised in a safe and humane way with interventions/ recommendations to reduce the risk of re offending.
- E. A pre sentencing report will assist the Magistrate or Judge make/ determine an appropriate sentence.
- F. Some ideas for community service include:
- Cleaning up parks, harbour-side, roads and riverbeds
  - Assisting the elderly or disabled
  - Assisting not for profit organisation like the Salvation Army / Churches
  - Developing gardens or landscaping